

## 2011 SUMMER READING PROGRAM GUIDELINES

The following information may serve as a guideline for students participating in the Summer Reading Program sponsored by the Edna Buschow Memorial Library/Valley Center Public Library.

Any overdue materials or fines over \$1 **MUST** be resolved before children may check out materials. Call the Library (755-7350) or check your account online if you wish to verify information. Some materials are out in our old system & will not show in the online catalog.

1. With the volume of children attending each session, an adult must accompany children five (5) years of age and under. We cannot be responsible for each child here or children left unattended.
2. Children must pre-register to enable the Library to plan sufficient supplies for weekly programs.
3. A parent or guardian must sign a form for each child designating which session the child will attend and acknowledging that permission is/is not given for the child's name and/or picture to be used in library promotions.
4. Children aged up to and including second grade (in fall classes) are required to read a minimum of 20 books from the time school is completed in May until such time that reading logs are to be turned into the library at the completion of the annual program (July 23 – 4 PM).
5. Children aged third grade and above are required to read a minimum of 15 hours from the time school is completed in May until such time that reading logs are to be turned into the library at the completion of the annual program (July 23 – 4 PM).
6. The reading logs will be returned at the party on July 27 along with prizes.
7. The Library must have ample time to enable staff to record reading numbers completed for each child and gather donated items that are given as prizes.
8. **IN ORDER FOR CHILDREN TO RECEIVE PRIZES AT THE COMPLETION OF THE PROGRAM, READING LOGS **MUST** BE TURNED INTO THE LIBRARY BY CLOSING TIME ON **JULY 23 (4 PM).****
9. We will not have extra prizes on hand for reading logs turned in after the deadline. For reading logs submitted after the specified return date, children will receive only a certificate of completion signed by the librarian. No prizes will be available.
10. We do not honor top readers individually. We draw names weekly for “readers of the week” enabling more children to have a chance at prizes.
11. The number of prizes is based on donations and specific items purchased to be used as prizes fitting the annual program theme.
12. We endeavor to be fair to all children in the program. Everyone is given these guidelines to be used as reference during the summer.
13. Please call the Library if you have questions (755-7350), email [janicesharp@yahoo.com](mailto:janicesharp@yahoo.com) or [valleycenterlibrary@yahoo.com](mailto:valleycenterlibrary@yahoo.com) or visit the website [valleycenterpubliclibrary.com](http://valleycenterpubliclibrary.com).



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